

**MEETING**

**LICENSING SUB-COMMITTEE**

**DATE AND TIME**

**WEDNESDAY 7TH JULY, 2021**

**AT 10.30 AM**

**VENUE**

**HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ**

**TO: MEMBERS OF LICENSING SUB-COMMITTEE (Quorum 3)**

**Councillors**

Lachhya Bahadur Gurung  
John Marshall  
Linda Freedman

**You are requested to attend the above meeting for which an agenda is attached.**

**Andrew Charlwood – Head of Governance**

Governance Services contact: Tracy Scollin, Governance Officer,  
tracy.scollin@barnet.gov.uk, Tel 020 8359 2315

Media Relations Contact: Gareth Greene 020 8359 7039

**ASSURANCE GROUP**

## ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Appointment of Chairman	
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Licensing Sub-Committee Hearing Procedure	5 - 8
5.	Premises Licence, Quick Commerce Ltd, 210 High Road, East Finchley N2 9AY	9 - 52
6.	Motion to exclude the Press and Public	
7.	Deliberation by the Sub-Committee in Private Session	
8.	Re-admission of the Press and Public: Announcement of the decision of the Sub-Committee	
9.	Any other Item(s) the Chairman decides are urgent	

### FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Tracy Scollin, Governance Officer, [tracy.scollin@barnet.gov.uk](mailto:tracy.scollin@barnet.gov.uk), Tel 020 8359 2315. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

### FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

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Do not re-enter the building until told to do so.

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# LONDON BOROUGH OF BARNET

## LICENSING SUB COMMITTEE

### HEARINGS PROCEDURE

AGENDA ITEM 4

#### *General points*

The following procedure is based on Regulations made by the Secretary of State under the Licensing Act 2003 (“the Hearings Regulations”) which may be viewed or downloaded from the website of the Department for Culture, Media and Sport by following links from [www.culture.gov.uk](http://www.culture.gov.uk)

The procedure is intended as a general framework to ensure natural justice and a fair hearing. The conduct of individual hearings may vary slightly according to circumstances and the discretion of the Chairman. In all cases, however, this general framework will be followed.

The procedure allows each party a maximum period of 5 minutes in which to present their case (Regulations 16 & 24). At the end of the time allowed, the Chairman will terminate the presentation and the hearing will proceed in the form of a discussion led by the authority to explore points of dispute. The discussion will not be timed.

The procedure is subject to periodic review and amendment to reflect best practice and relevant legislative changes. An updated version of this procedure is published as soon as possible following any such amendments.

#### **Governance Officer**

- To seek nominations for Chairman
- Elect Chairman
- Hand over to the Chairman

#### **Chairman**

- Introduces him/herself and Members of the Committee, and outlines their roles.
- Introduces Licensing, Legal and Governance Officer.
- Explains that Legal and Governance Officers will be present during the Committee’s deliberations to advise only, and that the Licensing Officer will be excluded from deliberations.
- Asks parties present to introduce themselves.
- Outlines procedure to be followed.
- Asks all parties to confirm their understanding of the procedure.
- Clarifies any aspect(s) of the procedure where any parties are uncertain or asks Legal or Governance Officer as appropriate to clarify.

#### **Governance Officer**

- Informs Committee of absent parties.
- Details persons whom a party is seeking permission to represent them at hearing.
- Panel confer regarding permission.
- Chairman announces decision regarding permission.

### **Licensing Officer presents the report to the Committee**

- Is a statement of the facts including details of the application and operating schedule, relevant policy details, detail representations made, a chronology of events and highlights the points on which the Authority requires clarification.

### **Applicant**

- Presents opening submissions and clarifies points raised by Authority in notice of hearing. Time allowed 5 mins.

### **Other parties**

- Presents opening submissions either in person or by spokes person  
Time allowed 5 mins per interested party.

### **Note regarding use of video evidence**

Video evidence must be in DVD format and will form part of the relevant party's five minutes opening submission. Any party wishing to use video evidence must submit a copy to the Authority along with sufficient, identical extra copies to serve on all the opposing parties – i.e. if the applicant is submitting it, there must be enough copies for all parties making representations and if a party making representations is submitting it there must be a copy for the applicant. The recording must be edited down to the highlights, containing only relevant matter which relates to the written representation previously submitted. In addition, a description of how, when and where the video was recorded and what it contains must be submitted. These must be supplied to the Authority at least five working days before the hearing.

### **Members question Licensing Officer on Policy**

### **Discussion**

#### **Chairman leads a discussion concentrating on points of dispute:**

Chairman asks Applicant what he disputes in other parties' submissions, and asks other parties to comment.

Chairman proceeds through all objectors dealing with all matters of contention.

When Chairman feels all matters have been thoroughly discussed and all parties have been given a fair and equal opportunity to comment and make representations, she/he closes discussion.

### **Determination**

There are two procedures depending on whether or not determination is to be made at the end of the Hearing or within five working days of the Hearing. This later announcement of determination is permitted in terms of the Legislation for certain types of applications.

#### **Chairman informs all present that the Committee will deliberate, that Legal and Governance Officer will remain to advise but will not be part of decision-making process, and that all others must leave (under Regulation 14).**

- Parties, apart from Legal and Governance Officer, leave the room.
- The Committee deliberates, with advice as required from Legal and Governance Officer, and reaches a conclusion. The Legal officer may assist, as required, in formulating the wording of the determination.
- Parties return.

- Chairman reads out determination, and advises it will be sent in writing to all parties.
- Opportunity for determination to be clarified by any interested party who is unclear.
- Chairman gives advice about appealing against the determination.
- Chairman thanks all for attending and closes the meeting.

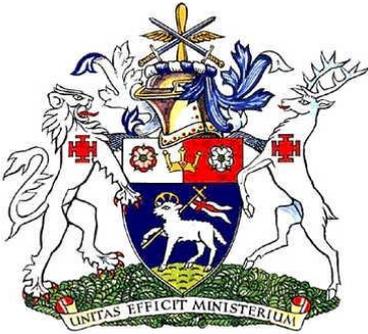
**...Within five working days of the hearing**

- Chairman explains requirement to determine the Hearing within five working days, and advises that the Committee will proceed to deliberate and announce the determination within that time.
- During deliberations, Legal and Governance Officers remain to advise on law and procedure as required. The Legal Officer may assist, as required, in formulating the wording of the determination. The Licensing Officer plays no part in the determination and withdraws for this part of the proceedings.
- Chairman advises all parties that they will receive written notification of the determination within five working days of the Hearing date, together with general information on how to appeal against the determination.
- Chairman thanks all parties for attending and invites the applicant, objector(s), other party(ies) and the Licensing Officer to leave.

**Information on Appealing against the decision**

You may at any time before the expiration of a period of 21 days from notification appeal to Willesden Magistrates' Court, 448 High Road London England NW10 2DZ (Telephone 020 8955 0555, DX 110850 Willesden 2) by way of Complaint for an Order. The Court may either dismiss the appeal, substitute for the decision appealed against any other decision which could have been made by the Licensing Authority or remit the case to the Licensing Authority to dispose of it in accordance with the directions of the court, and can make such order as to costs as it thinks fit.

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**Licensing Sub-Committee**  
**7th July 20211**  
**10:30am**

<b>Title</b>	<b>Quick Commerce Ltd</b> <b>210 High Road East Finchley</b> <b>N2 9AY</b>
<b>Report of</b>	Trading Standards & Licensing Manager
<b>Wards</b>	East Finchley
<b>Status</b>	Public
<b>Urgent</b>	N/A
<b>Key</b>	No
<b>Enclosures</b>	Annex 1 – Application Form Annex 2 – Representations Annex 3 – Police Amendments Annex 4 - Matters for Decision
<b>Officer Contact Details</b>	Zekiel Cudjoe 020 8359 3110 Zekiel.cudjoe@barnet.gov.uk

### Summary

This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003

### Officers Recommendations

**This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003 for Quick Commerce Ltd**  
**210 High Road East Finchley**  
**N2 9AY**

## **1. WHY THIS REPORT IS NEEDED**

- 1.1 The licensing authority having received valid representations against the application for a premises licence is expected to hold a hearing to consider those representations. The application can be determined by the licensing authority without a hearing in certain circumstances.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 Where a representation is submitted under Section 18 (3) of the Licensing Act 2003 the authority must hold a hearing to consider such representations, unless the representation is withdrawn, the applicant or any party or responsible authority who has made a valid representation agrees or where the authority considers that the representations are frivolous or vexatious.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 The Licensing Sub-Committee is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.

Having considered those relevant matters, the Licensing Sub-Committee is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are—

- (a) To grant the licence subject to—

(i) conditions that are consistent with the operating schedule accompanying the application modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 of the Licensing Act 2003 be included in the licence;

- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application

For the purposes of 3.1(a) (i) above, the conditions of the licence are modified if any of them are altered or omitted or any new conditions added.

#### **4. POST DECISION IMPLEMENTATION**

4.1 The decision will have immediate effect

#### **5. IMPLICATIONS OF DECISION**

##### **5.1 Corporate Priorities and Performance**

5.1.1 Members are referred to the Council's Licensing Policy for consideration

5.1.2 Timely legal and fair decisions support objectives are contained within the Corporate Plan. In particular in relation to a "successful London borough" by ensuring that only legal, well regulated licensable activities occur within the borough.

##### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 N/A

##### **5.3 Legal and Constitutional References**

5.3.1 The Licensing Act 2003 sets out how applications for premises licences should be dealt with where valid representations have been submitted.

5.3.2 Under the Council's Constitution, Article 7, the licensing sub-committee has responsibility delegated to it (from the Licensing Committee) for licensing hearings concerning all licensing matters.

##### **5.4 Risk Management**

5.4.1 N/A

##### **5.5 Equalities and Diversity**

5.5.1 Licence applications are dealt with according to the provisions of the Licensing Act 2003 and associated Regulations which allow both applications and representations to applications to be made by all sectors.

##### **5.6 Consultation and Engagement**

5.6.1 The statutory consultation process has been followed in accordance with the Licensing Act 2003.

#### **6. BACKGROUND PAPERS**

6.1 The application and report of the Licensing Officer and appendices are attached to this report.

# Officers Report

# LICENSING ACT 2003

## OFFICERS REPORT

### Quick Commerce Ltd 210 High Road East Finchley N2 9AY

#### 1. The Applicants

The application was submitted by Winckworth Sherwood LL on behalf of Quick Commerce Ltd

##### **Application**

The premises is a commercial property located on East Finchley High road. The Applicant intends to use the premises to store, package and distribute convenience goods including alcohol. For delivery to customers that make orders made Online or via an App. There will be no customer access to the premises.

The applicant will not offer any 'on' sales, dine in, late night services or out of hours services.

##### **Provision of late-night refreshment (off the premises)**

Monday	00:00hrs – 24:00hrs
Tuesday	00:00hrs – 24:00hrs
Wednesday	00:00hrs – 24:00hrs
Thursday	00:00hrs – 24:00hrs
Friday	00:00hrs – 24:00hrs
Saturday	00:00hrs – 24:00hrs
Sunday	00:00hrs – 24:00hrs

##### **Seasonal Variations**

None

##### **Non-Standard Timings**

None

##### **Hours the premises are open to the public**

Monday	00:00hrs – 24:00hrs
Tuesday	00:00hrs – 24:00hrs
Wednesday	00:00hrs – 24:00hrs
Thursday	00:00hrs – 24:00hrs
Friday	00:00hrs – 24:00hrs
Saturday	00:00hrs – 24:00hrs
Sunday	00:00hrs – 24:00hrs

A full copy of the application form and plan can be seen attached to this report in **Annex 1**.

#### 2. Representations

The Licensing Team received 1 valid representation from local residents. The representation relates to issue of public nuisance.

No representations were received from any of the responsible authorities, or any local ward councillors

The local resident representation can be seen attached to this report in **Annex 2**.

### **3. Amendments made to the application during the application process**

During the representation period the Police have been in communication with the applicant in order to discuss their application. The applicant has agreed to attach the following conditions to their licence at the Police's request

1. The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public will have no access to the premises.
2. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
4. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.
9. Between the hours of 1800 and 0800 riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only.
10. Riders will not be permitted to smoke in the immediate vicinity of the premises.
11. Riders will not be permitted to congregate in the immediate vicinity of the premises.
12. Riders will be instructed not to loiter in the vicinity of residential premises.
13. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day.
14. Prominent, clear and legible notices must be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly.
15. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
16. All delivery riders shall receive training in age restricted sales.
  - a. Induction training must be completed and documented prior to the delivery of alcohol by the rider.
  - b. Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.
17. Training records will be available for inspection by a police officer or other authorised officer on request.
18. Training records will be electronically stored by the licence holder for a period of 12 months.
19. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If

the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.

20. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:
  - a. details of the time and date the refusal was made;
  - b. the identity of the rider refusing the sale;
  - c. details of the alcohol the person attempted to purchase.
21. This log/register will be available for inspection by a police officer or other authorised officer on request.

These conditions will automatically be attached to the licence should the licensing subcommittee be minded to grant the application.

The agreement correspondence between the applicant and the Police can be seen attached to the report in **Annex 3**

#### **4. Policy and Guidance**

##### London Borough of Barnet Licensing Policy

5.1 When exercising its licensing functions, the Licensing Authority will not be influenced by the question of need. The question of whether or not there is a need for any particular premises is a commercial matter which is not relevant to the Licensing Authority's considerations. The issue of need may be a matter for planning consideration or for the market to decide and does not form part of this licensing policy statement.

##### Guidance issued under section 182 of the Licensing Act 2003

In relation to the Amended guidance issued under section 182 of the Licensing Act section 9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives.
- the representations (including supporting information) presented by all the parties.
- the Guidance of the licensing Act 2003.
- its own statement of licensing policy.

#### **5. Attaching conditions**

The operating schedule, which is part of the application, includes certain additional steps that the applicant will take to protect the licensing objectives. These will become enforceable conditions, should the licence be granted. Additional conditions may be attached to the licence if the committee thinks it appropriate.

The Committee must have regard to all of the representations made and the evidence it hears, and is asked to note that it may not attach conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

In relation to conditions, the statutory guidance at chapter 10.8 states that "The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations.

Full Copies of the Councils Statement of Licensing Policy, the Statutory Guidance to the Act and the Council's Guide to Good Practice at Licensed Premises will be available at the Licensing Sub Committee hearing or in advance if required.

Zekiel Cudjoe  
Licensing Officer

Annex 1 – Application Form  
Annex 2 – Representations  
Annex 3 – Agreement with Police  
Annex 4 - Matters for Decision

# Application Form

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

- System reference  This is the unique reference for this application generated by the system.
- Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
- Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
- Yes  No

**Applicant Details**

- \* First name
- \* Family name
- \* E-mail
- Main telephone number  Include country code.
- Other telephone number
- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual
- A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

- Is the applicant's business registered in the UK with Companies House?  Yes  No
- Registration number
- Business name  If the applicant's business is registered, use its registered name.
- VAT number   Put "none" if the applicant is not registered for VAT.
- Legal status

*Continued from previous page...*

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises will be stocked with convenience goods including alcohol for packaging and delivery to fulfill customer orders made Online or via an App. There will be no customer access to the premises.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

### Section 6 of 21

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

### Section 7 of 21

#### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

### Section 11 of 21

#### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

### Section 12 of 21

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /

Continued from previous page...

**Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text" value="London Borough of Hammersmith &amp; Fulham"/>

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Members of the public will not have access to the premises at any point in time.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public will have no access to the premises.

b) The prevention of crime and disorder

1. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
7. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.

c) Public safety

Members of the public will not be allowed to enter the premises.

d) The prevention of public nuisance

1. Between the hours of 1800 and 0800 riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only.
2. Riders will not be permitted to smoke in the immediate vicinity of the premises.
3. Riders will not be permitted to congregate in the immediate vicinity of the premises.
4. Riders will be instructed not to loiter in the vicinity of residential premises.
5. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day.
6. Prominent, clear and legible notices must be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

1. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being

*Continued from previous page...*

sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.

2. All delivery riders shall receive training in age restricted sales.

- Induction training must be completed and documented prior to the delivery of alcohol by the rider.
- Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

Training records will be electronically stored by the licence holder for a period of 12 months.

3. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.

4. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:

- details of the time and date the refusal was made;
- the identity of the rider refusing the sale;
- details of the alcohol the person attempted to purchase.

This log/register will be available for inspection by a police officer or other authorised officer on request.

## **Section 19 of 21**

### **NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999 £56,000.00  
Capacity 90000 and over £64,000.00

\* Fee amount (£)

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/barnet/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

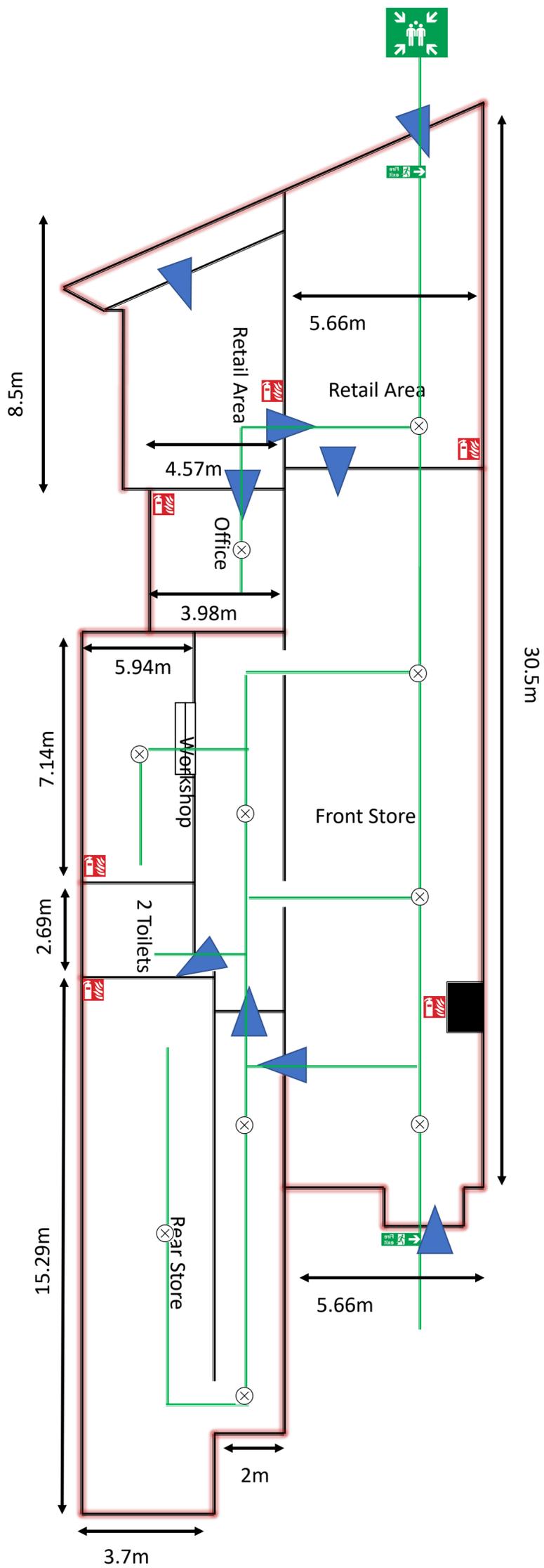
**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="AGS/41407/35"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



### Legend

- License Area 
- Fire Extinguisher 
- Smoke Detector 
- Assembly Point 
- Wall (1.4m x 1m) 
- Fire Exit 

Scale: A2 Paper

1cm:1m

**CONSENT OF INDIVIDUAL TO BEING SPECIFIED AS  
PREMISES SUPERVISOR**

I JOSEPH FALTER

of



hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a new premises licence by Quick Commerce Ltd relating to a premises licence for

210 High Road, East Finchley, N2 9AY

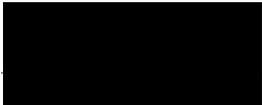
and any premises licence to be granted or varied in respect of this application made by Quick Commerce Ltd concerning the supply of alcohol at

210 High Road, East Finchley, N2 9AY

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

**Personal Licence** 

**Personal Licence Issuing Authority: London Borough of Hammersmith & Fulham**

Signed:  .....

Name: JOSEPH FALTER

Date: 13/05/2021 .....

# Representations

**From:** Colin Harvey <XXXXXXXXXXXX>  
**Sent:** 08 June 2021 11:35  
**To:** Cudjoe, Zekiel <Zekiel.Cudjoe@Barnet.gov.uk>  
**Cc:** LicensingAdmin <LicensingAdmin@barnet.gov.uk>  
**Subject:** Application for drinks licence, 210 High Road, East Finchley, N2

Dear Zekiel Cudjoe, thank you for your email of 4 June 2021 . I am grateful to you for informing me about the proposed conditions suggested by the police, as set out in the list of 21 points.

Your second paragraph appears to imply that my representations are based either on parking or on general issues in the area , though I am not clear that is what you intend . My representations are based on either nuisance or public safety, consistent with the licensing objectives, section 4 (2)Licensing Act 2003.

The second paragraph of my email of 28 May relates to the prevention of public nuisance.

The third paragraph relates to public safety.

In my second paragraph I refer to the nature of the area to put in context my representation that opening be from 7 am or thereabouts to 10pm or thereabouts, rather than 24 hours a day. Under section 5 (1) of the 2003 statute the council has published a statement of its licensing policy and under section 4 (3) must have regard to that policy. Section 9.4 of Barnet's policy, January 2020, refers, amongst other things, to : noise from vehicles driven by delivering or collecting customers; light pollution ; and any other relevant issues relating to nuisance. The first and third mentioned support that noise from vehicles going to and from no.210 is a relevant consideration. Unless all vehicles are electric noise will be more the longer the opening hours; similarly light coming from the premises (and indeed from vehicles) will be more the longer the hours, these are reasons why I suggest opening hours in line with other businesses in the High Road . Section 9.2 of the policy refers to attaching conditions to deter and prevent nuisance. The High Road is relatively dormant at night; and relatively peaceful; I sleep with the bedroom window open. I note also sections 4.7 and 4.8 of the policy, which indicate to me it is reasonable to consider whether 24 hour operation be allowed or whether there be set hours.

In my third paragraph I refer to parking on the cross over not to seek to communicate about parking issues generally ; rather I do so to give context to, explain and support why I have made my representation (which specifically relates to the cross over for no. 210 ) that it should be made clear to employees etc. that they should not park on the cross over. This is, in principle, like the proposed conditions from the police at points 10, 11 and 12 of your email of 4 June (those from the police relate to nuisance; mine about parking on the footpath cross over to safety , though it could also be considered as a public nuisance to have a footpath blocked, see below). Similarly I refer to the double yellow lines to give context to my representation by which I suggest a condition about driving both in and out forwards (as opposed to in reverse, which is more dangerous). I acknowledge that it is not apt when determining a licence application under the 2003 statute to have regard to public health and safety generally, because there are other laws to deal with such matters. It is though relevant to consider the safety of workers . Section 6.1 of Barnet's policy sets out the council is committed to ensuring the safety of any person visiting or working in licensed premises is not compromised. Various workers will be going to no.210 to make deliveries ; and other workers will be taking drinks from no.210 to customers. The working conditions will be safer if there is no reversing into the High Road from no.210 . As to parking on the cross over, it would not seem unreasonable to have a condition about this ; the cross over is for use in conjunction with no.210 ; and as indicated earlier in this paragraph my point relating to it could

also be considered under the nuisance heading , were there to be an issue about possibly over reaching the safety matters which might properly be taken account of under the 2003 statute . That said (written) safety of the public in the immediate vicinity of the premises is relevant, and in this respect I note section 4.7 of Barnet's policy refers to (i) matters in control of the licensee (which will include use of the cross over by , for example, employee's working at or from no.210) , and (ii) the direct impact of activities at the licensed premises on adults and children living in , working in or visiting the area; this on my reading supports that it reasonable to consider on the ground of either nuisance or safety (or both) the prospect of a condition about not leaving vehicles on the cross over ; and about not having vehicles reverse over it; because if either happens there is a direct impact on people using the footpath where the cross over from no.210 runs ( such impact being undesirable and which could be mitigated against by reasonable conditions about instructing employees etc. to refrain from parking on it , and asking that employees etc. drive across it in forwards rather than in reverse).

My representations now comprise my email of 28 May 2021 together with this email . As before please keep my email address confidential and please use only for communications about no.210 High Road.

Yours sincerely, Colin

Good afternoon,

Thank you for your comments regarding the application at 210 High Road.

I have read through your concerns and I understand the issues that may be caused by the application, however the licensing act 2003 does not give scope to alter an application or to object to application based on parking, and general issues in the area.

However the police have placed conditions if the licence would be granted, please have a read through I believe that these conditions would help prevent some of the underline issues you have raised.

Please see below.

1. The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public will have no access to the premises.
2. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
4. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.
9. Between the hours of 1800 and 0800 riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only.
10. Riders will not be permitted to smoke in the immediate vicinity of the premises.
11. Riders will not be permitted to congregate in the immediate vicinity of the premises.
12. Riders will be instructed not to loiter in the vicinity of residential premises.
13. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day.
14. Prominent, clear and legible notices must be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly.
15. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
16. All delivery riders shall receive training in age restricted sales.
  - a. Induction training must be completed and documented prior to the delivery of alcohol by the rider.

- b. Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.
- 17. Training records will be available for inspection by a police officer or other authorised officer on request.
- 18. Training records will be electronically stored by the licence holder for a period of 12 months.
- 19. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.
- 20. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:
  - a. details of the time and date the refusal was made;
  - b. the identity of the rider refusing the sale;
  - c. details of the alcohol the person attempted to purchase.
- 21. This log/register will be available for inspection by a police officer or other authorised officer on request.

Kind regards

**Zekiel Cudjoe**  
**Licensing Officer**  
**Commercial Premises**  
London Borough of Barnet  
8<sup>th</sup> Floor  
2 Bristol Avenue  
Colindale  
London  
NW9 4EW  
0208 359 3110



RE (Regional Enterprise) Limited is a joint venture between Capita plc and London Borough of Barnet. Registered in England 08615172. Registered Office: 17 Rochester Row, London, England SW1P 1QT.

**From:** LicensingAdmin <[LicensingAdmin@barnet.gov.uk](mailto:LicensingAdmin@barnet.gov.uk)>

**Sent:** 28 May 2021 14:11

**To:** Colin Harvey <XXXXXXXXXXXXXXXXXXXXXX>

**Subject:** RE: Representations about premises licence application relating to 210 High Road , East Finchley, N2 9AY , Quick Commerce Limited // LAPRE1/21/64176

Dear Colin Harvey,

Thank you for your email.

Your representation has been passed onto the relevant licensing officer to advise you further.

**Tell us about your experience**

Have we resolved your query today or maybe on this occasion we might not have been able to provide you with the response you had hoped for?

We'd really value your opinion on how we're doing, what we're getting right and what we need to improve on.

**Ready to tell us?**

We've made it quick and easy to do. Simply complete our customer experience survey by visiting:

<https://www.surveymonkey.co.uk/r/RateLicensing>

Yours sincerely,

**Licensing Team**

**Customer Service Advisor for Re**

Address: Barnet Council, 8<sup>th</sup> Floor, 2 Bristol Avenue, Colindale, NW9 4EW

Email: [LicensingAdmin@barnet.gov.uk](mailto:LicensingAdmin@barnet.gov.uk)

Work: 0208 359 7443

Website: [www.capita.co.uk/property](http://www.capita.co.uk/property)

[www.re-ltd.co.uk](http://www.re-ltd.co.uk)



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Please consider the environment - do you really need to print this email?

**RESTRICTED**

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**From:** Colin Harvey <XXXXXXXXXXXXXXXXXXXXXXXXXXXX>

**Sent:** 28 May 2021 12:03

**To:** LicensingAdmin <[LicensingAdmin@barnet.gov.uk](mailto:LicensingAdmin@barnet.gov.uk)>

**Subject:** Representations about premises licence application relating to 210 High Road , East Finchley, N2 9AY , Quick Commerce Limited

Dear sirs , I own Flat X Hertford Court, XXXXX ; my flat is in the small block at the junction of High Road and Hertford Road, just next to 210 High Road. My living room and front bedroom windows look out onto the High Road , and at the side of no. 210 . Representations in response to the recent

application for a licence for no.210 are requested by 10 June, 2021. I am concerned about the request for a new off licence for drinks 24 hours a day and , it seems, 7 days a week.

The hours of operation contemplated might be appropriate in a different sort of location e.g. in light industrial park or in a retail park, not close to flats and houses . In my view it is not appropriate to grant such a licence for 210 High Road. The area is residential, with some commercial premises mixed in. There is a nursery school immediately next to my small block , and other schools in the local area. Other commercial premises in the area operate during what may be referred to as normal hours for this sort of area in London. 24 hours is not normal for this sort of area , and if allowed brings with it the prospect of vehicles starting ,stopping and idling all through the day and night and deliveries and collections all through the night and day. This , if allowed to happen , may be a nuisance to me and all other local residents in the homes to each side of 210 High Road, and immediately above. Obviously business must operate on the High Road, it is the nature of the place. But there is no good reason to allow a 24 hour operation in the High Road (and I can remember no such operation in East Finchley since I first lived in the area in 1981) .If an off-licence for drinks is to be granted there should please be a restriction on the number of hours, such that it opens no earlier than say 7 am or thereabouts and closes no later than say 10pm or thereabouts , and I suggest with shorter hours on a Sunday. This will limit the comings and goings to what might be expected for a business located in such an area, and in turn keep the impact on local residents within what might be expected .

Also I suggest it should be made clear parking by customers ,delivery drivers and employees should not be allowed on the cross over which goes from the High Road over the pavement to the yard of no.210. I mention this because recently two cars parked there, one with its nose to the gate of the yard and the second with its nose to tail of the other, and all pedestrians had to walk in the road to get by , including a lady with a child in a push chair ( I suspect the cars were left there by customers of one or other of the restaurants between no.210 and the top of Creighton Avenue). Another matter is that the side of the High Road my block and no.210 are on is now no parking, double yellow lines having been painted in the past few months; this means visitors to 210 arriving in a vehicle will require to park on the other side of the road and cross, or go into the yard and come out again; if the latter is to be part of the way the business is to operate I suggest the licence should set out that use of the yard by customers and employees and for deliveries is limited to vehicles which can turn in the yard ( which, though I have not been in the yard, I think would mean cars, small vans and motor cycles) . I suggest this because with the number of people who use the pavement, including myself (and because of the traffic on the High Road) it would not be sensible or safe to allow of customers or delivery vans either reversing in to the yard via the cross over , or reversing out of the yard via the cross over and into the High Road. Drivers can safely go into and out of the yard if going forwards. Also, with air pollution now much in the news, I wonder if the council can make a condition about electric vehicles , which as they become more common will reduce traffic fumes and traffic noise.

In summary ; if a licence is to be granted I suggest , please, that (i) there should be limited hours in line with how other businesses on the High Road operate, say c.7am to 10pm, not 24 hours a day and (ii) use of the yard in conjunction with a licence should be on the basis vehicle size is limited such that vehicles can drive into the yard and drive out of the yard (and I invite consideration of some sort of condition about use of electric vehicles). I make these suggestions on the basis of the prevention of nuisance and protection of public safety.

Colin Harvey  
XXXXX, Hertford Court, N2 XXX.

# Police Amendments

**From:** Vicky.Johnson@met.police.uk <Vicky.Johnson@met.police.uk>

**Sent:** 21 May 2021 17:51

**To:** LicensingAdmin <LicensingAdmin@barnet.gov.uk>; Cudjoe, Zekiel <Zekiel.Cudjoe@Barnet.gov.uk>

**Subject:** Quick Commerce 210 High Road N2: New Licence

Zekiel,

Please see below agreement to the following.

1. The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public will have no access to the premises.
2. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
4. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.
9. Between the hours of 1800 and 0800 riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only.
10. Riders will not be permitted to smoke in the immediate vicinity of the premises.
11. Riders will not be permitted to congregate in the immediate vicinity of the premises.
12. Riders will be instructed not to loiter in the vicinity of residential premises.
13. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day.
14. Prominent, clear and legible notices must be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly.
15. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
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  - b. the identity of the rider refusing the sale;
  - c. details of the alcohol the person attempted to purchase.
21. This log/register will be available for inspection by a police officer or other authorised officer on request.

There are no police reps with these points placed as conditions from the operating schedule.

Regards

*Vicky Wilcock*

PC1349NW Wilcock

Licensing North West Area | Barnet SPOC  
Based at Harrow Police Station  
and High Barnet Police Station  
**Work Mobile 07387120370**

**REDUCE PAPER WASTE**

Please send applications via email to:

[NWMailbox.LicensingBarnet@met.police.uk](mailto:NWMailbox.LicensingBarnet@met.police.uk)

**From:** Robert Botkai <[REDACTED]>  
**Sent:** 21 May 2021 17:44  
**To:** Wilcock Vicky T - NW-CU <[Vicky.Johnson@met.police.uk](mailto:Vicky.Johnson@met.police.uk)>  
**Cc:** Andrew Sanders <[REDACTED]>  
**Subject:** RE: Quick Commerce 210 High Road N2: New Licence

Thanks Vicky. The points below copied from the operating schedule are agreed by our client.

Kind regards

Robert

# Matters for Decision

# MATTERS FOR DECISION

Sale or supply of alcohol - off the premises

**Quick Commerce Ltd**  
**210 High Road East Finchley N2 9AY**

## Standard Days and Timings

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	00:00	24:00			
Tuesday	00:00	24:00			
Wednesday	00:00	24:00			
Thursday	00:00	24:00			
Friday	00:00	24:00			
Saturday	00:00	24:00			
Sunday	00:00	24:00			

Added conditions, if any:

Reasons for decisions above:



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